

TITLE: Health and Nutrition Advisor	
TEAM/PROGRAMME: PDQ	LOCATION: Kathmandu
GRADE: 2	CONTRACT LENGTH:
<p>CHILD SAFEGUARDING: Level 2: <u>either</u> the post holder will have access to personal data about children and/or young people as part of their work; <u>or</u> the post holder will be working in a ‘regulated’ position (accountant, barrister, solicitor, legal executive); therefore a police check will be required (at ‘standard’ level in the UK or equivalent in other countries).</p>	
<p>ROLE PURPOSE: Save the Children believes every child deserves a future. In Nepal and around the world, we give children a healthy start in life, the opportunity to learn and protection from harm. We do whatever it takes for children – every day and in times of crisis – transforming their lives and future we share. Save the Children expects that anyone associated with it abides by its Safeguarding and other Zero Tolerance Policies.</p> <p>The Health & Nutrition Advisor is the technical lead for Save the Children Nepal’s work in Health and Nutrition, in areas related to newborn health, child health, maternal health, nutrition, adolescent health, sexual and reproductive health, family planning, school health and nutrition, health system strengthening. The Advisor plays a lead role in setting the strategic direction for the health sector, designing new programs and projects, and identifying and pursuing strategic partnerships. S/he is responsible for ensuring programme quality and programme learning for a range of projects and advises field-based technical staff. S/he plays a senior representational and advocacy role with the Government of Nepal, donors, and key national and international stakeholders, and works on a regular basis with SC members and internal stakeholders to maximize programme delivery. The Advisor ensures that programme learning, research and evaluation findings are channelled towards advocacy, continuous improvements, and new programme design. The ideal candidate is technically experienced and proactive and will take a leading role in cementing Save the Children Nepal’s role as a leading Health and Nutrition actor while growing its portfolio and strategic opportunities for engagement.</p> <p>In the event of a major humanitarian emergency, the role holder will be expected to work outside the normal role profile and be able to vary working hours accordingly.</p>	
<p>SCOPE OF ROLE:</p> <p>Reports to: Director, Programme Development and Quality Staff reporting to this post: None Role Dimensions: This position will be based in Kathmandu with frequent field visits. While the Advisor reports within the PDQ management structure, s/he will also work closely with counterparts in the Programme Operations Department (POD), which is responsible for project and programme implementation, and the Advocacy, Communication, Campaigns and Media (ACCM) Department which is responsible for advocacy, policy and media engagement.</p>	
<p>KEY AREAS OF ACCOUNTABILITY : PROGRAMME DEVELOPMENT AND DESIGN (35% LOE)</p> <ul style="list-style-type: none"> • Identify and pursue opportunities for synergistic, inter-sectoral programs to address the holistic needs of children, especially the most deprived. • Work with Save the Children technical and awards staff to develop funding strategies and proposals to expand the Health and Nutrition portfolio in line with strategic priorities and 	

technical best practice from a range of sources. This will involve continuously developing concepts and innovations and packaging them for a range of donors, both for proactive and reactive fundraising efforts.

- Ensure that cross thematic objectives (gender equity, disability and social inclusion, climate change, child participation) are included in programme design and monitoring.
- Introduce innovative ideas and approaches to support health system strengthening, quality improvement, and universal health coverage in Nepal.
- In consultation with Programme Operations Department (POD) colleagues, ensure that Health and Nutrition activities contribute to sponsorship strategy and meet agency significant benefit standards.
- With Programme Operations Department (POD) colleagues, continuously assess staffing patterns and competencies to ensure that right staff are in place to support realistic programme design, sector needs, and development.
- Contribute to the development or revision of Health and Nutrition related guidelines or guidance documents.

STRATEGIC DIRECTION (20%*)

- Take lead role in formulating CO's vision for long term programming in Health in Nepal, including the development of its Country Strategic Plan (CSP) for Health sector.
- Participate actively in the Country Annual Planning and Country Annual Reporting, providing oversight and compiling the reports for the health sector.
- Identify needs and opportunities for potential programs, through situation analyses/feasibility studies, networking, and leveraging research and evaluation findings from both internal and external sources.
- Maintain oversight of programme portfolio (at country and field level) and ensure alignment with CSP.
- Provide thought leadership and links with SCI's global thematic initiatives

*Significant level of effort anticipated in 2024 due to SCI's strategic planning cycle.

REPRESENTATION AND NETWORKING (15% LOE)

- Maintain working relationships with relevant Ministries and Departments and their Health and Nutrition programs; connect Save the Children's flagship programs with government and other non-government interventions.
- Ensure that the country office has effective representation on national, regional and international networks/committees/working groups related to Health and Nutrition to enhance coordination and that we participate in conferences/meetings that will enhance our reputation and programming.
- Maintain excellent relationships with donors for positioning and influencing.
- Develop and maintain partnerships with academia, private sector and other non-traditional partners.
- Represent CO on the Regional and Global meetings on health, both internal and external.
- In collaboration with the Partnerships Director take the lead in identifying strategic national and local partners in the Health and Nutrition sector.

QUALITY ASSURANCE & MEAL (15% LOE)

- Ensure the incorporation of quality assurance at multiple levels (strategy, design, implementation, proposal, monitoring processes, evaluation and learning, reporting) for Health and Nutrition.
- Generate best practice guidance on integrating health sensitive and specific interventions and champions the use of evidence to strengthen Health and Nutrition programming for children,

seeking opportunities to share learning to influence the CO and the wider SCI movement as well as other relevant organisations.

- With the MEAL team, ensure Quality Benchmarks are appropriate and applied to all Health and Nutrition programming. Including supporting in drafting and monitoring Quality Benchmarks.
- Support field teams to identify and carry out operational research related to Health and Nutrition, including designing relevant research ToRs and reviewing research and evaluation reports.
- Ensure that Save the Children's regional and global experience is reflected in our Health and Nutrition programmes in Nepal.

POLICY AND ADVOCACY (10% LOE)

- Lead in defining Save the Children's advocacy agenda in the Health and Nutrition sector, as informed by SC's experience in Nepal and globally. Lead in networking and articulating Save the Children's position, policy and strategy in national forums and meetings. Engage in key debates related to national health sector policies and programs, in coordination with technical colleagues and other relevant staff.
- Lead in translating national messaging to provincial and palika-level policy and action plans. Work with project and programme teams to develop provincial and palika-level policy and action plans.
- Engage in policy development with central authorities; with POD, support field-based technical staff to engage with local authorities as per the CSP, advocacy plans, and relevant policy concerns. Develop policy briefs and position papers based on field inputs and experiences.
- With the ACCM team, ensure appropriate strategic partnerships for joint advocacy initiatives on health issues at the national level.

CAPACITY BUILDING (5% LOE)

- Conduct regular thematic coordination meetings with Programme Operations Department (POD) technical staff in the field and in Kathmandu, including annual Programme Learning Groups (PLGs).
- In coordination with POD, provide on-going and one-off technical support and advice to programs and partners as needed.
- Coordinate with POD to identify internal and external capacity building opportunities and resources to provide high quality technical assistance to Health and Nutrition projects, supporting SCI and partner staff to build knowledge and technical competence.
- Ensure that core Health and Nutrition sector training modules and new tools and approaches are rolled out effectively and with fidelity to Health and Nutrition staff and partners.

OTHER

- Other tasks as requested by the Director, Programme Development and Quality
- Support the Save the Children Humanitarian responses where appropriate, ensuring timely and quality responses in line with international standards and technical best practice.

BEHAVIOURS (Values in Practice)

Accountability:

- holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

Ambition:

- sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
- widely shares their personal vision for Save the Children, engages and motivates others
- future orientated, thinks strategically and on a global scale.

Collaboration:

- builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
- values diversity, sees it as a source of competitive strength
- approachable, good listener, easy to talk to.

Creativity:

- develops and encourages new and innovative solutions
- willing to take disciplined risks.

Integrity:

- honest, encourages openness and transparency; demonstrates highest levels of integrity

QUALIFICATIONS

- Master's degree in public health, nutrition or related field with demonstrable commensurate experience.

EXPERIENCE AND SKILLS

Essential

- 7+ years of working experience in relevant field, including 5 years in a technical advisory role.
- Strong leadership abilities, leading and inspiring others.
- Very proactive and propositional, collaborative mindset and flexible.
- Excellent inter-personal communication skills, able to work with a range of different people in-person and remotely.
- Proposal design and writing experience is a must.
- Excellent skills on process facilitation and coordination with high standard.
- Good presentation skills.
- Good supportive supervision skills, developing self and others.
- Excellent English communication skills, specifically written.
- Demonstrated ability to deliver results, engage in effective and collaborative problem solving and decision making, and foster programme innovations and adaptations.

Desirable

- SBC experience at community-level
- Experience with using technology in health/e-health
- Experience in inclusion of GEDSI in health and nutrition

Additional Job Responsibilities:

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal Opportunities:

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

Safeguarding obligation:

We need to keep children, adult at risk and community safe. The position holder is responsible to ensure that his/her conduct is in line with the SCI's Safeguarding policies. Hence our selection process includes rigorous background checks, reflects our commitment to the protection of children, adult at risk and community from abuse, exploitation, and harassment.

Health and Safety:

**SAVE THE CHILDREN INTERNATIONAL
ROLE PROFILE**



The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

Safeguarding our Staff:

The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy.

JD written by: Lodovica Tranchini, PDQ Director	Date: 19/07/2023
JD agreed by:	Date:
Updated by:	Date:
Evaluated:	Date: